

BRAMLEY PARISH COUNCIL

Member of the Hampshire Association of Local Councils
Clerk: Maxta Thomas, PO Box 6967, TADLEY, RG24 4XG
Tel: 0118 981 5131

AGENDA FOR MEETING (incorporating Annual Meeting of the Council)

Councillors are hereby summoned to attend, and members of the public and press are invited to attend the next meeting of Bramley Parish Council, to be held on:

Date: Tuesday 15th May 2018 **Time:** 7.30pm
Place: Bramley Room, Bramley Village Hall

- 1 Apologies For Absence**
- 2. Election of Chairman**
- 3. Election of Vice-Chairman**
- 4 To receive declarations of interest relating to items on the agenda**
- 5. To appoint representatives to committees and other organisations, as follows:**
 - i. Clift Meadow Trust
 - ii. Village Hall Trust
 - iii. Police and Neighbourhood Watch panel
 - iv. Basingstoke District Association of Parish & Town Councils
 - v. Finance Working Group
 - vi. Planning Committee
 - vii. Education & Schools
 - viii. Allotments & Burial Ground
- 6. Resolution that all Councillors be authorised to sign cheques/authorise online payments**
- 7. Appointment of Responsible Financial Officer**
- 8. Review Standing Orders and Financial Regulations**
- 9 Minutes of the Last Parish Council Meeting**
 - 9.1 To approve and sign the minutes of the meeting on 17th April 2018.
 - 9.2 Matters arising from minutes not otherwise on agenda
- 10 Open Forum – To hear matters raised by members of the public, or Cllrs with a prejudicial interest either on agenda items, or for future consultation (maximum period of 10 minutes only).**

(NB for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification)
- 11 Planning & Development**
 - 11.1 Summary of Planning Committee meeting held on 9th May 2018
 - 11.2 To note receipt of any approval/refusals
 - 11.3 Update on planning enforcements
 - 11.4 Update on reserved matters applications
- 12 Parish Environment**
- 13 Clerks Report & Administration**
 - 13.1 IT Project update
 - 13.2 2017/18 Audit review
 - i. To agree and sign the 2017/18 Governance Statement
 - ii. To agree and sign the 2017/18 Accounting Statement
 - 13.3 Parish Magazine article

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14 Reports

- 14.1 To receive reports from parish council representatives
 - a. Allotments and Burial Ground
 - i. Allotment community award
 - b. Village Hall Trust
 - c. Clift Meadow Trust
 - i. Vandalism and security update
 - d. Education and Schools
 - e. Police & Neighbourhood Watch
 - f. Highways/Footpaths
 - g. Road Safety Project
- 14.2 Borough Councillor report
- 14.3 County Councillor report
- 14.4 Chairman's report
 - i. Letter for new residents - update
 - ii. Replacement plaque/honours board - update

15 Consultation documents requiring consideration

- 15.1 Powers for dealing with unauthorised development and encampments

16 Grant Applications

17 Finance

- 17.1 To approve payments & approve reconciliation against bank statement
- 17.2 To acknowledge any receipts

18 Date of Next Meeting – Tuesday 19th June 2018

19 Resolution – To exclude press and public from items that may require discussion of possible legal and financial proceedings i.a.w Public Meetings – Admission to Public Meetings Act 1960

20 Confidential Items

Signed: Maxta Thomas

Date: 9th May 2018