

BRAMLEY PARISH COUNCIL

Minutes of the Meeting of the Council

Date:	Tuesday 15 th May 2018	Time:	7.30pm
Place:	Bramley Room, Bramley Village Hall		
Present:	Cllr Durrant (Chair)	Cllr Tomblin (Vice- Chair)	
	Cllr Bell (Vice-Chair)	Cllr DiMascio	
	Cllr Capel	Cllr Whorton	
	Cllr Flocks	Cllr Ansell	
In attendance:	Maxta Thomas (Clerk)	0 members of the public	
	Cllr Vaughan (County)	Cllr Robinson (Borough)	
Apologies:	Cllr Marshall	Cllr Rowland (Borough)	
	PCSO Richard Fisher		

Action

1 Apologies for Absence

As listed above.

2 Election of Chairman

Cllr Durrant stood down as Chairman, and Cllr Tomblin took over proceedings. Cllr Flocks proposed that Cllr Durrant be elected as Chairman, seconded by Cllr Capel and unanimously agreed. Cllr Durrant took his place as Chairman.

3 Election of Vice-Chairman

Cllrs Bell and Tomblin stood down as Vice-Chairmen. Cllr DiMascio proposed and Cllr Capel seconded that Cllrs Bell and Tomblin be re-elected as Vice-Chairmen. Unanimously agreed.

4 Declarations of Interest

None.

5 Representative to Committee and other organisations

- i. Clift Meadow Trust – it was unanimously agreed that Cllr Capel should continue as the Clift Meadow Trust representative.
- ii. Village Hall Trust – it was agreed that the rota of councillors to attend the VHT meetings had worked well in the main, and it was unanimously agreed to continue with this arrangement. Cllr Flocks to attend the June meeting
- iii. Police & Neighbourhood Watch panel – it was unanimously agreed that a permanent representative was not necessary.
- iv. BDAPTC – no formal representative was nominated last year. It was unanimously agreed that this would be on an ad hoc basis. Cllr Bell will attend the next meeting on 14th June.
- v. Finance working group – this working group is called on an ad hoc basis as necessary. The Clerk noted that the Finance Regulations will need to be reviewed this summer by the working group.
- vi. Planning Committee – it was unanimously agreed that Cllr Flocks should remain as Chairman of the Planning Committee, with membership comprising Cllr Tomblin, Cllr Bell, and Cllr DiMascio.
- vii. Education & Schools – it was unanimously agreed that this does

- viii. not need a regular representative.
- viii. Allotments & Burial Grounds – Cllr Ansell noted that the Burial Ground needs its own representative, and Cllr Whorton put his name forward. This was unanimously agreed. Cllr Ansell will continue as Allotment representative, with assistance from Cllr Whorton. This was unanimously agreed.

6 **Cheque and online payment authority**

It was unanimously agreed that two councillors are required to sign cheques and authorise online payments, and that all councillors should be signatories to the bank accounts. Clerk to process.

Clerk

7. **Responsible Financial Officer**

Cllr Durrant proposed that Maxta Thomas remain as the Responsible Financial Officer. This was seconded by Cllr DiMascio and unanimously agreed.

8. **Standing Orders and Financial Regulations**

A copy of the current documents has been circulated to all Councillors. The Clerk noted that both documents are in urgent need of full review, due to recent updates in the Model documents from HALC. It was agreed that both documents would be reviewed in summer 2018. Cllr Whorton and Clerk to take forward.

Cllr Whorton/
Clerk

9 **Minutes of the Last Parish Council Meeting**

9.1 The minutes of the meeting held on 17th April 2018 were unanimously agreed to be a true and accurate record. The minutes were signed by the Chairman.

9.2 **Matters arising**

The outstanding actions list was reviewed.

- The Clerk noted that Unity no longer provide a payment card, but now provide a credit card instead. This would be settled in full each month, with a copy of the statement to be circulated to all councillors. It was agreed to continue on this basis. Clerk to take forward.

Clerk

10 **Open Forum**

Cllr Durrant invited comments and questions from the public. The following questions were asked:

- None.

11 **Planning & Development**

11.1 Summary of Planning Committee meeting of 9th May 2018 - (see appendix A)

Cllr Flooks gave a summary of the meeting, along with the planning decisions made at that meeting.

There has been one further planning applications submitted since the Committee meeting:

- **18/01122/FUL - 3 St James Close Bramley**
Relocation of 1.8m fence to front and side of property and change of use of land from public open space to residential
Provided that the land belongs to the applicant, and there is no removal of existing trees and hedging, and that no services are disturbed or blocked, then the PC has no objections. It was noted

Action

that statement 15 on the application does not appear to be accurate, as there are two trees on the edge of the area indicated. Unanimously agreed. Clerk to process.

Clerk

11.2 Approvals/Refusals/Pending (see appendix A) – these were noted.

11.3 Update on Planning Enforcements

- a. As reported at the last meeting, the residents at one of the plots at Cufaude Lane have now left the plot after enforcement action was taken. All three plots have now had enforcement notices served on them, and BDBC expect court hearings for these at the end of June. The planning applications are currently going through the appeals process.
- b. Bramley Post Office & Shop – as reported previously, this application was refused in March. BDBC are currently working with the applicant to resolve the matter, and the applicants are aware that the current lights directly contravene the planning decision. BDBC have also been speaking with them in relation to turning the lights off. At present the applicant feels that this would be a health and safety issue as the roads and area around the shop is very dark. BDBC are currently in discussions regarding the matter with the planning agent and also internally regarding an appropriate way forward. Clerk and Cllr Whorton to write response to BDBC asking them to enforce immediately.

*Cllr Whorton/
Clerk*

11.4 Update on Reserved Matters applications (see appendix A)

Cllr Flooks has drafted a response to the Phase 4 application and Minchens Lane – the text was agreed. Clerk to forward to BDBC, and ward and county councillors.

Clerk

12 **Parish Environment**

The Clerk gave a verbal update

- i. The Lengthsman has just this week cut the grass around the Campbell Road roundabout. This will need to be monitored and cut as necessary.
- ii. The grass at Bramley Green should be cut some time this week.
- iii. Various fly tipping incidents in the Parish have been reported.
- iv. The fly tipping between Farriers Close and Lane End has recently been cleared by the Lengthsman.
- v. Concrete blocks at Bramley Green Road– it was noted that these continue to be something of an eyesore; however, they are being effective as a barrier. After some discussion, Cllr Bell proposed that the blocks should be removed immediately. This was seconded by Cllr Ansell. However, Council voted against the proposal. The issue is to be on the agenda for June, and Cllr Whorton is to look into alternatives to the concrete blocks.

Cllr Whorton

13 **Clerk's report & Administration**

13.1 IT Project update -see appendix B. Implementation will hopefully be over the summer, with an estimated completion date of September.

Cllr Durrant proposed that expenditure of £1500 on the tablet for the Clerk be approved. This was unanimously agreed – Clerk and Cllr Ansell to take forward.

*Cllr Ansell/
Clerk*

13.2 2017/18 Audit Review - the Clerk confirmed the successful completion of the 2017/18 internal audit. The period for the exercise of public rights will

commence on 4th June, and notices will be placed on the noticeboards and website to that effect. The annual governance and accounting statements will also be placed on the website once they have been agreed.

The internal auditor raised several points:

- The council has funds in its current account earning no interest at all, and remaining funds are in an account that earns very little interest. The recommendation is to look at deposit account options and keep only working capital in the current account. The Clerk noted that funds in the current account are now approaching where they should be with a working reserve figure, as the Council has been working hard to use up reserve funds in the last few years. However, a review of accounts is a good idea, and should be carried out by the Finance working group over the summer at the same time as a review of the Financial Regulations
- The budget, once approved, becomes a public document and should be included with the signed minutes. The Clerk noted that, whilst the budget was not included with the minutes, it was placed on the website as soon as it was agreed. It will form part of the minutes moving forward.
- The VAT reclaim to the end of the year had not been submitted as at the date of the audit, and this should be done promptly after the year end. The Clerk noted that it would have been difficult to get the VAT claim in before the internal audit this year, as the audit was on 20th April. The figures were ready for submission, and indeed have been submitted since. The VAT return to HMRC will be made on time.
- The new Planning Committee was noted, and the auditor noted that care should be taken to ensure that any cancelled meetings are noted as such on the website, and that draft minutes are published in a timely manner. This was noted, and the Clerk will ensure that this is the case.
- Agreement for a debit card for the Clerk to better manage sundry expenses was noted, and the auditor recommended that the protocol for usage should be based on best practices and incorporated into the Financial Regulations. This was noted, and the Clerk will take this forward with the Finance working group over the summer.
- The Council does not appear to have its grant application form and policy available on the website. This was noted, and the Clerk will take this forward.

**Finance
Working
Group**

Clerk

Clerk

Clerk

Clerk

The Clerk presented the annual governance and accounting statements for agreement:

- i. 2017/18 Governance Statement – a copy of this was distributed to all councillors. Cllr DiMascio proposed and Cllr Whorton seconded that the governance statement be agreed and signed. This was agreed unanimously, and signed by the Chairman and the Clerk
- ii. 2017/18 Accounting Statement - a copy of this was distributed to all councillors. Cllr DiMascio proposed and Cllr Durrant seconded that the accounting statement be agreed and signed. This was agreed unanimously, and signed by the Chairman and the Clerk

13.3 Parish Magazine article

Cllr Bell noted that he felt that the PC should submit an article every month – this was unanimously agreed. Cllr DiMascio next to write the next article – the deadline is 15th June.

Cllr DiMascio

14 **Reports**

14.1 Reports from Parish Council representatives

a. Allotments and Burial Ground - see appendix B

- i. Allotment Community Award – Cllr Ansell proposed that an annual award be made for the best kept allotment, with the prize being a £50 gardening voucher for a local retailer. It was suggested that the Chairman of a local gardening club be invited to judge and present. This was unanimously agreed in principle. BA to take forward.
- ii. Burial Ground risk assessment – the work to install inspection trenches was carried out today, and the contractor will be coming back later in the week to take the first measurements. He has already recommended that the ditching be cleared out, and the Clerk has requested a quote for this work from a local contractor.

Cllr Ansell

b. Village Hall Trust - see appendix B. Cllr Capel gave a verbal update:

- Phil Lewis is standing down as chair at next meeting; the Trustees are looking for a replacement.
- Wifi is now unlimited use, and will be monitored closely by Trustees.
- The recent art exhibition was a big success
- Potholes in the car park to be filled in within the next week.
- The next film night has been cancelled, as there was no-one available to run it.
- New barrier is fitted and working and the Trustees are looking at locking it on an ad hoc basis. The Trustees are looking at putting up signs saying that the car park may be locked at any time without warning.
- There has been concern about car booters using the VH car park – they have been assured that there will be a marhsall ensuring that this does not happen.
- MB noted VH plans to extend the Hall, and suggested that there should be a formal PC response. Cllr Durrant stated that he has already noted to Trustees that the extension will result in an increase in running costs. A concern was expressed that should running costs not be covered by increased revenue the PC cannot subsidise running costs and that the VHT had been made aware of this fact. Cllr Durrant to request a business plan from Trustees. Deadline for comments is 15th June. Clerk to send VH email to all councillors. Comments from councillors by 23rd May.

**Cllr Durrant
Clerk**

c. Clift Meadow Trust – No meeting so no report.

- i. Vandalism and security update – vandalism continues to be an issue at Clift Meadow, and CMT and the Parish Council are liaising closely with the Police. A replacement CCTV camera has been ordered, and installation is expected within the next few weeks. Cllr Durrant has also enquired about repairing the existing camera so that this could be used elsewhere.

- ii. Cllr Bell noted that the current shutter arrangement at Brocas Hall is an invitation for people to use the area as shelter – it was suggested that a secondary shutter or barrier could be installed. The Chair of CMT to investigate.
Cllr Bell also raised whether the issue should be communicated to residents in the Parish – and item is to be included in the next parish magazine article.
Bench vandalism – the vandalised benches need to be replaced, and quotes are being sought for concrete benches. However, CMT has received an offer from a resident to restore the existing benches free of charge. The height of the repaired benches may be an issue. Simon Gill to keep the PC apprised of the situation.

Simon Gill

d. Education & Schools – see appendix B

e. Police & Neighbourhood Watch – see appendix B

Councillors have recently met with PCSO Richard Fisher to discuss various issues in the Parish. Now that contact has been made, it is hoped that regular updates will be forthcoming.

f. Highways/Footpaths – see appendix B.

Cllr Tomblin noted that throughout Chineham and the business park there have been a number of road surveys – however, those that were placed in Cufaude Lane fell apart due to there being so much traffic.

g. Road Safety Project – see appendix B.

Cllr Ansell noted the offer from Network Rail to offer the land needed for the footpath on a permissive basis, at the Parish Council's own risk. This means that should the LIF money be invested in the footpath, there is a risk that Network Rail could deny the permissive access at a later date. HCC have said it is up to the PC, but they would take no responsibility for the decision and any resulting expenditure. Any maintenance costs would fall to the PC. If the PC decide against the permissive route, then a fall back plan would need to be formulated. The third option is to abandon the project completely, which is considered unacceptable.

Cllr Ansell recommended not accepting the permissive route, as he felt it was too big a risk to the Parish Council.

Cllr Durrant proposed rejecting the permissive route as being too risky, and entering into negotiations with the landowner and HCC on the existing route. Unanimously agreed. Cllr Ansell to take forward, with assistance from Cllr Whorton.

**Cllr Ansell/
Cllr Whorton**

8.2 Borough Councillor Report – see appendix B. Cllr Robinson gave a verbal update:

- One Stop are putting in new application for lighting – enforcement action is suspended, but they have been asked to dim the lights at night.
- Elections – a couple of Wards changed political hands. The balance of BDBC remains the same.
- Unlawful encampments – these all appear to be absent from the parish at present. Plot 4 Cufaude Lane residents have left, and action is ongoing with the other plots.
- Planning in Principal comes in soon – designed to ease the planning process for very small developments of one or two houses.

- Housing Development targets – the delivery test has changed, which means the BDBC needs to build 25% of their target for the year, roughly 200 houses out of 800. The Community Infrastructure Levy will be coming in on 25th June. This will make s.106 requirement site specific and very much proscribed. The CIL rate for the Bramley area will be £200 per square metre of housing. Bramley PC will receive 25% of any CIL collected to spend on community projects. This will exclude social/affordable housing from the sq meter calculator.

8.3 County Councillor report – see appendix B

- HCC AGM is booked for the end of this week.
- Cllr Vaughan asked if a box junction on the road leading up to the level crossing from Sherfield (by the Bakery) would make the area safer. It was generally considered that it would; therefore Cllr Vaughan will investigate if this is possible.
- Cllr Tomblin noted that he has written to Lead Flood Authority, and enquired if Cllr Vaughan had heard anything. Cllr Vaughan will take forward.

Cllr Vaughan

8.4 Chairman's report

- i. Letter for new residents – Cllr Marshall is awaiting details from the Clerk, which will be passed over by the end of the week. Cllr Durrant requested a deadline of end of May for the letter to be ready.
- ii. Replacement plaque/honours board – Cllr Ansell is still awaiting quotes.

**Cllr Marshall/
Clerk**

15 **Consultation documents requiring consideration**

15.1 Powers for dealing with unauthorised development and encampments – details of this government consultation have been circulated to all councillors. The deadline for responses is 15th June.

It was agreed that a PC response is required. Cllr Durrant and Clerk to pull together information ready for discussion and submission. Clerk to set up meeting to discuss.

**Cllr Durrant/
Clerk**

Details of consultation to go on the PC website.

16 **Grant Applications**

It was noted that Old Basing Cricket Club and Clift Meadow Trustees are looking to improve the quality of the cricket pitch, especially as there appears to be a strong desire for cricket in Bramley to flourish. Unfortunately, the mechanical roller previously in use has now ceased to work, and needs replacing, at a cost of £3,000 to £5,000. The PC has been approached to see if grant funding would be a feasible option.

The Chair of CMT noted there is a marked increase in interest in Cricket in the parish, and Old Basing Cricket Club is keen to use the ground for their home matches. They have already invested significantly in improving the cricket square.

Cllr Durrant stated that a formal grant request would need to be submitted before full agreement could be given.

Cllr Durrant proposed that the PC cover the next two hires whilst the grant application is prepared and discussions are had with BDBC re s.106 funding. This will be reviewed at the June meeting. Unanimously agreed. Clerk to send grant application form to Cricket club and CMT, plus details

of other funding streams.

17 **Finance**

17.1 Payments and reconciliation approval -see appendix C

The Clerk noted the payments on the reconciliation, and noted two further payments:

- The invoice for the storage unit rental was received this afternoon. The invoice is for £55.
- Cllr Durrant submitted an expenses claim for travel - £11.80

Clerk

It was unanimously agreed to approve the payments– Clerk to process.

17.2 Acknowledgement of Receipts – see appendix C

Receipts were noted.

18 **Date of Next meeting**

The next meeting will be held on Tuesday 22nd May (Annual Parish Meeting) and Tuesday 19th June (ordinary meeting).

19 **Resolution to exclude press and public from items that may require discussion of possible legal and financial proceedings**

20 **Confidential Items**

None.

The meeting closed at 10.00pm

Signed: Date:.....
(Chairman)

Appendix A – Planning Committee meeting draft minutes

Minutes of the Meeting of the Planning Committee

Date:	9 th May 2018	Time:	7.30pm
Place:	Bramley Room, Bramley Village Hall		
Present:	Cllr Chris Flooks (Chair)	Cllr Fausta DiMascio	
	Cllr Chris Tomblin		
In attendance:	Maxta Thomas (Clerk)	1 members of the public	
Apologies:	Cllr Malcolm Bell	Cllr Nick Robinson (Borough)	

Action

1 Apologies for Absence

As listed above.

2 Declarations of Interest

None.

3 Minutes of the Last Planning Committee Meeting

3.1 The minutes of the Planning Committee meeting held on 14th March 2018 were unanimously agreed and signed off by the Chairman.

3.2 Matters arising

None.

4 Planning & Development

4.1 New Applications

a. 17/04282/RES - Land At Minchens Lane Bramley - AMENDED

Reserved matters application (phase 4) for the appearance, landscape, layout and scale of 83 dwellings, with associated landscaping and open space (pursuant to outline permission 14/01075/OUT for 200 dwellings) Concerns were expressed over the drainage strategy. Cllrs questioned whether the extra sewerage identified in the strategy document from February 2018 from Thames Water has been addressed.

It was noted that this leads into problems at Razors Farm with flooding – and Cllr Tomblin’s queries with HCC.

Plans for the housing units are in line with what has been previously agreed, including barn hiping, lack of slate, etc.

Cllr Tomblin to take up with HCC as the Lead Flood Authority, and Cllr Flooks to draft a response to BDBC. S.106 requirements also to be queried.

Cllr Tomblin
Cllr Flooks

b. 18/01138/HSE - 23 Anvil Way Bramley

Erection of front bay window and porch extensions

No objections unanimously agreed. Clerk to process.

Clerk

c. 18/01226/VLA - Land At The Street The Street Bramley

Removal of reference to the Designated Protection Order under clause 16.10 of the Section 106 agreement relating to planning permission 15/02682/OUT

There was confusion over what the application is asking the PC to comment on – Clerk to query, and ask why a DPO was put in place in the first place?

Clerk

d. Any other new applications

A new planning application for 3 St James Close was noted. This application appeared on the planning portal very late today, and will be considered at the full council meeting on 15th May.

4.2 Approvals/Refusals/Pending (see appendix A) – these were noted.

5. Update on reserved matters applications

a. **18/00366/RES – Land at the Street**

Amended plans have now been submitted to BDBC, and details have circulated to all members. Taylor Wimpey have also been in touch directly, outlining the amended plans.

The Committee is disappointed that insufficient barn hipping provision is made, which may lead to a terracing effect which the PC was keen to avoid. In the Committee's opinion this does not conform sufficiently with the Neighbourhood Plan.

Street lighting – the Committee is disappointed that shorter lamp posts requested will not be included.

It was noted that there is no confirmation that public open spaces will be protected from illegal encampments.

Concerned resident comments were noted. However, chimneys are in line with the Neighbourhood Plan and are therefore not an issue. The pill box mentioned in the comments is unknown to councillors; however, this will be raised with BDBC.

Cllr Tomblin noted that it should be checked whether an inspection needs to be carried out for possible contaminated land immediately adjacent to the army camp, as was evident on other applications adjoining the camp.

It was also noted that the most recent development in Bramley is already demonstrating an under-provision of parking spaces for the modern family. The Committee would hope that the parking standards for this site will demonstrate consideration of this fact.

Clerk to draft response to BDBC and developers.

Clerk

6. Update on unlawful development

- a. As reported at the last meeting, the residents at one of the plots at Cufaude Lane have now left the plot after enforcement action was taken. All three plots have now had enforcement notices served on them, and BDBC expect court hearings for these at the end of June. The planning applications are currently going through the appeals process.
- b. Bramley Post Office & Shop – as reported previously, this application was refused in March. BDBC are currently looking at whether to enforce or prosecute, and a decision and action is expected on this soon.

7. Date of Next Meeting

The date of the next Planning Committee meeting will be on 13th June 2018.

Meeting closed at 8.35pm.

Approvals/Refusals*

1.	17/04267/LBC & 17/04266/FUL - Razors Farm Cufaude Lane Chineham Demolition of existing barn and erection of 2 no. dwellings (appearance to remain the same as approved applications 16/04520/FUL and 16/04521/LBC)	Granted Objections
2.	18/00099/RES - Land To The North Of Sherfield Road Bramley Reserved matters application for the appearance, landscaping, layout and scale of 50 dwellings, with associated open space and children's play area (pursuant to outline permission 15/02708/OUT)	Granted No objections, subject to all matters being resolved from developer meeting
3.	18/00386/HSE - 26 Farriers Close Bramley Conversion of garage and erection of single storey rear extension No objections provided extra parking is provided within curtilage to allow for loss of garage.	Granted No objections
4.	T/00081/18/TPO - Open Space To The Front Of 39 Wallis Drive 1 Lime: full crown reduction of 40% (10m) leaving a total height of 12m with an approx crown spread of 8m	Granted No objections, subject to TO's view
5.	18/00803/HSE - 12 Farriers Close Bramley Erection of single storey rear extension	Granted No objections

Pending Applications*

1.	16/04519/FUL - Upper Cufaude Farmhouse Cufaude Lane Bramley Erection of 2 no. dwellings	No objections, subject to Heritage view
2.	17/00942/FUL - Land Adjacent To The Oaks Cufaude Lane Bramley Change of use of site as a private gypsy site for one family comprising a mobile home, utility room and touring caravan	Objections Appeal lodged – non-determination
3.	17/03717/VLA - The Lodge Cufaude Courtyard Cufaude Lane Bramley Discharge of legal agreement to remove the tie which restricts the garages/store approved under BDB/54128 being used and/or sold as a separate unit of accommodation	No comments
4.	18/00370/ROC - Razors Farm Cufaude Lane Chineham Variation of condition 1 of 16/03842/RES to allow amended plans for inclusion of kickabout area within phase 2.	No comments
5.	18/00366/RES – Land at the Street Bramley Reserved matters approval pursuant to planning permission 15/02862/OUT comprising 65 dwellings (26 affordable dwellings) open space, landscaping and car parking (matters of appearance, landscaping, layout and scale to be considered)	No objections, subject to all matters being resolved from developer meeting
	18/00713/HSE - 12 Osler Close Bramley Erection of single storey side and rear extension	No objections
	18/00811/HSE - 17 Moat Close Bramley Erection of two storey side extension	No objections
	18/01027/HSE - Barton House Silchester Road Bramley Erection of a first floor side extension above existing garage	No objections
	18/01033/RET -QPS House The Street Bramley Change of use from Estate Agents to Tanning Shop 'Sui Generis'	No objections, comments

*Objections/no objections listed are the decision of Bramley Parish Council only, and do not reflect any submissions placed by members of the public or other bodies with Basingstoke & Deane Borough Council.

Appendix B – Briefing Notes

ALLOTMENTS/BURIAL GROUND

Allotments - Awaiting clearance of Plot 2 a/b and also removal of plum tree on plot 11a, it may have been completed I have not visited the allotments for 2 weeks.

1 plot is available for lease once cleared.

Burial grounds - Inspection trenches for the water table assessment are due to be dug this week.

Report then to follow. I would really like another councillor to pick up the burial grounds projects, i.e. assessment, management & memorial garden.

VILLAGE HALL TRUST

No written report received.

CLIFT MEADOW TRUST

No written report received.

EDUCATION & SCHOOLS

No written report received.

POLICING & NEIGHBOURHOOD WATCH

No written report received.

HIGHWAYS/FOOTPATHS

The leaflet is proving to be very popular and I am having to replenish stock regularly. I will bring along a batch at the meeting for any councillors wishing to take some to distribute.

No path issues reported

Pond - Lane End - Malcolm and I visited the pond and had a good look round. Any clean up operation would be too large scale for a community type event and the lining of the pond would need to be carefully treated to prevent damage. Many trees over hanging need cutting back and the pond needs a dredge / clear out. I have approached Bulpitts but they have declined to quote. Do we look to engage a contractor for a quote ?

ROAD SAFETY PROJECT

Network Rail have provided a compromise of sorts they have offered the land necessary to build the path as per the original plan. However their conditions concerning the access are only permissive. Basically this means they have the right at any time to close the path and even build on it. This means if we were to proceed all the risk of the public money and infrastructure is at the Parish Council's risk. HCC have indicated they will go ahead if the Parish Council accept this risk. Decision required from us at the meeting tomorrow.

HCC have indicated that if we choose not to proceed they will need to engage with the current land owner Mekanix to discuss the Right of Way issues currently being generated by the car park.

We still await the report from BT concerning services in an around the junction. BT are having to consult with Network Rail due to the proximity of the Level Crossing

TRANSPORT

No written report received.

IT/COMMUNICATIONS

I have written a draft version of the IT Supplier tender, but it still need some further information I am awaiting on concerning GPDR.

Once complete I will provide a final review copy to councillors to read/comment. Based on information, the intention is to complete by end of May.

BOROUGH COUNCILLOR REPORT

With the new municipal year commencing we can expect to see the continued focus on development within the borough. Already there is a consultation on the SHELAA looking at sites for consideration for the next Local Plan.

Whilst the housing numbers continue be delivered there is no immediate danger however if government policies change the Local Plan would have to reflect this and then the Neighbourhood Plans would need to reflect and development on the Local Plan. I have registered my comments with the policy team with regard to EM2 and SS6.

I will support the Parish Council on the matter of allocation of affordable housing to families who have a connection with Bramley and the community. With all of the development within the village there is an oversupply which will need to be managed sensitivity and frankly sensible.

Inconsiderate parking around the school has been an initiative I have wanted to push forward on. I instigated the Kiddie signs and got the buy in from the headmaster - he now has now got volunteers on board so we are going to just get started - hopefully with this initiative it might encourage better parking behaviour elsewhere - not holding my breath!

COUNTY COUNCILLOR REPORT

No written report received.

Bank Reconciliation

14th May 2018

Closing Balance from statement #065 30/04/2018			£105,727.52
Income			
16 Apr 18	000083	A Monger Funeral Directors - Burial Ground fees	138.00
30 Apr 18		BDBC - LIF work by Openreach	3,717.73
30 Apr 18		BDBC - LIF work by HCC	2,589.60
14 May 18	0000084	Ash Brook Funeral Directors - Burial Ground fees	97.00
14 May 18		HMRC - VAT claim Q4 2017/18	1,869.83
			£8,412.16
Expenditure			
15 May 18	DDMAY01	Clift Meadow Park – Hall hire	38.50
15 May 18	DDMAY02	Rocon Contractors LTD – Village Hall car park barrier	6,721.25
15 May 18	DDMAY03	BlockAid UK Ltd – Blocks for Bramley Green Road	134.40
15 May 18	DDMAY04	Do the Numbers Ltd – Internal Audit fee	475.00
15 May 18	DDMAY05	Bulpitt Brothers – Allotment clearance	100.00
15 May 18	DDMAY05	Bulpitt Brothers – Churchyard maintenance	290.00
15 May 18	DDMAY06	NEST – Pension contributions	48.44
15 May 18	DDMAY07	DCK Accounting Solutions – Payroll fees	30.00
15 May 18	DDMAY08	Litter Warden salary	325.00
15 May 18	DDMAY09	Clerk’s salary	1,346.11
15 May 18	DDMAY10	SCS Ltd – Deposit for new security camera	2,923.20
15 May 18	DDMAY11	Clerk’s mileage	65.79
15 May 18	DDMAY11	Mrs M J Thomas – Parking for CiLCA course	8.50
15 May 18	DDMAY11	Mrs M J Thomas – Cllr of the Year Shield	66.99
15 May 18	DDMAY11	Mrs M J Thomas – Printer cartridges	331.44
15 May 18	DDMAY12	Bramley Village Hall – Hall hire	24.00
15 May 18	DDMAY13	Bramley Village Hall – Hall hire	24.00
			£12,952.62
Balance including <i>uncleared cheques</i>			£101,187.06